

# Organization Information

In this section of the application, please provide information on your organization and any success/retention services you currently provide to students.

\* Required

**1. Organization name \***

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**2. Type of organization \***

*Mark only one oval.*

- Non-profit 501(c)(3) organization
- Postsecondary institutions
- K-12 school or district
- Other

**3. Primary address (including city, state and zip) \***

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**4. Project lead name and title \***

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**5. Project lead email address \***

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**6. Name and title of organization's chief executive (if different from above)**

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**7. Organization website \***

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**8. One-paragraph description of your organization \***

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**9. Please provide your annual revenue and operating expenses for the past five years. \***

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**Plan for Implementing or Expanding Success, Retention and/or Completion Services**

In this section you will provide details on how you plan to implement or expand success, retention and/or completion services to students.

**10. How will the grant enable you to start or implement success, retention and/or completion services? Please address questions such as what services you are currently providing, what services do you plan to provide, and what is your plan for getting these services up and running. \***

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**11. Describe the role of partnership in this project. Will you need to create new partnerships? Strengthen existing ones? What sectors will be involved in this work and how do you propose formalizing these nascent or expanded relationships? \***

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**12. How do you plan to sustain this work beyond the life of this grant?**

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**13. Please attach your proposed two-year budget. \***

Files submitted:

**14. Budget Narrative -- Provide an explanation of how you will use the funds you've requested. If other organizational funds will be allocated to this work, how will they be raised or re-allocated? Be sure to consult this page so you are aware of which expenses are allowable: [www.collegeaccess.org/success](http://www.collegeaccess.org/success) \***


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## Setting Target Outcomes

The goal of this grant is for awardees to increase the number of students receiving success, retention and/or completion services. This will be measured by examining the ratio of students receiving success services to students receiving access services. If you receive this grant, you will be asked to increase the proportion of students receiving success services to those receiving access services by 20% in year 1, and by an additional 15% in year two.

For example, if you provide access services to 100 students and success services to 20 students as your baseline, the ratio of your students currently receive success services is 20/100 or 20%. A 20% increase in year 1 means that 40 students (or 40%) will receive success services in year 1; and then 65 (or 65%) will receive success services in year 2 of the grant. This assumes you continue to provide access services to 100 students.

Please respond to the following question to establish your baseline ratios.

**15. How many students are receiving access services during the 2017-2018 school year? \***


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**16. How many students are receiving success, retention and/or completion services during the 2017-2018 school year? \***


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**17. What is the target number of students who will receive success services during the 2018-2019 school year? The 2019-2020 school year? \***


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## Tracking Outcomes

Please provide information on the outcomes your organization currently tracks and your organization's capacity to use data.

18. Describe your organization's process for tracking, reporting, managing, and using student-level data. \*

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19. Please provide your postsecondary enrollment rates for the high school graduating classes of 2015, 2016 and 2017 as reported by the National Student Clearinghouse. If you do not use the Clearinghouse, provide your organizationally tracked enrollment rates. \*

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20. Please provide your 6-year postsecondary completion rates for the high school graduating classes of 2009, 2010 and 2011 as reported by the National Student Clearinghouse. If you do not use the Clearinghouse, provide your organizationally tracked completion rates. \*

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21. What other access indicators do you currently track? \*

Mark only one oval.

- FAFSA Completion
- Number of applications submitted
- SAT/ACT taken
- Other: \_\_\_\_\_

## Organizational Capacity

Describe your organization's growth trajectory and capacity to implement and manage this proposed work.

22. Describe your organization's growth since its inception/founding. Include information on whether and how you've expanded and improved services to students and the community \*

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23. Describe your organization's capacity to take on this project. Will you be able do this work with existing resources or will you need to garner additional human, financial, or other resources? What is your organization's fundraising capacity to maintain current or expand resources if necessary? \*

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## Required Grant Activities

24. Check here to indicate that you agree to the following grant requirements over the next two years \*

*Check all that apply.*

- Participate in the on-line Virtual Learning Community
- Attend the 2018 and 2019 NCAN National Conference and attend specific grant-related workshop sessions
- Submit data for NCAN's 2018 and 2019 Benchmarking projects
- Host at NCAN project manager for at least one site visit over the two years of this grant period

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